

# FIRE SAFETY SERVICE REQUEST FORM

## Organization Requesting Event/Service:

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Company Representative \_\_\_\_\_

E-mail \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Written event proposal must include: (Please attach separate sheet, if necessary )

- Brief Description of event *(include the number of children/parents/professionals you expect to reach, projected date, time, & location of the proposed event, and approximate cost of event)*
- Describe how this event supports the mission of Safe Kids Columbus.
- Document your organization's commitment through participation and resources *(include your organizations funding, number of volunteers, and availability of event equipment/supplies)*

All event proposals must be submitted in writing 60 days prior to suggested event date. The Safe Kids Columbus Board, which meets monthly, will review and consider all event proposals. Applicants will be notified of event proposal/service request acceptance or denial, within 10 days following a regularly scheduled Board Meeting.

**Send Completed proposals to:**

**Pamela Fair**

**Safe Kids Columbus**

**2100 Comer Avenue**

**Columbus, GA 31904-2299**

**E-mail: [info@safekidscolumbusga.com](mailto:info@safekidscolumbusga.com)**

**Fax: (706) 321-6326**

**The mission of Safe Kids Columbus is to reduce trauma and deaths due to accidental injuries in children 14 and under.**